

Instruction to your Bank or Building Society

CAF, KINGS HILL

WEST MALLING, KENT ME19 4TA

to pay by Direct Debit

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| Dr Peter WhitewoodSchool of Humanities, Religion and PhilosophyYork St John UniversityLord Mayor's WalkYork, YO31 7EX |

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The Direct Debit Guarantee

**This guarantee should be detached and retained by the Payer**

**Banks and Building Societies may not accept Direct Debit Instructions for some types of account**

Name and full postal address of your Bank/Building Society

Branch Sort Code

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Bank/Building Society account number

To: The Manager

Address

 Postcode

Please send this completed Instruction to:

Mr/Mrs/Miss/Ms

Address

 Postcode

**Service User Number**

Name(s) and address of account holder(s)

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CAF Reference Number **FS1037-**

CAF, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4TA

FOR CAF OFFICIAL USE ONLY

Date of first payment on or after

**Instruction to your Bank or Building Society**

Please pay CAF**/** BASEES Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with CAF/ BASEES and if so, details will be passed electronically to my Bank/Building Society.

Deduct Annually: £30 Associate Member

OR £45 Full Member (Delete one)

Signature

Date



1. This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
2. If there are any changes to the amount, date or frequency of your Direct Debit CAF/BASEES will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request CAF/BASEES to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
3. If an error is made in the payment of your Direct Debit, by CAF/BASEES or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society – If you receive a refund you are not entitled to, you must pay it back when CAF/BASEES asks you to.
4. You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

When completed and signed please scan and email to members@basees.org  or post to:

Dr Peter Whitewood

School of Humanities, Religion and Philosophy
York St John University
Lord Mayor's Walk
York,
YO31 7EXGL50 4AZ

*NB Please note that the credit/debit card transactions will appear on your statement alongside the heading ‘Mail Order/Charity’.*

Credit or Debit Card Instruction

Name(s) and address of card holder(s)

If using Switch Card please state the Issue Number

Dr/Prof/Mr/Ms

Address

 Postcode

Telephone Number email:

Date

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Signature(s)

£

I authorise CAF, ref acting on behalf

of CAF/ BASEES to debit my card for the sum of

(month-year)

Security code (last 3 digits on signature strip on reverse of card)

Expires End

(month-year)

Valid From

Card Number

We accept all major cards except American Express

Type of Card

 **FS1037-**

**Please complete in BLOCK CAPITALS**